



Date \_\_\_\_\_

## VOLUNTEER REGISTRATION

Name \_\_\_\_\_

Mr. Ms. Miss Mrs.

Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Age Under 18 18-20 21+ 55+

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email address \_\_\_\_\_ Fax \_\_\_\_\_

How did you hear about La Posada? \_\_\_\_\_

Employer \_\_\_\_\_

Student Retired

Certification/License # \_\_\_\_\_ State \_\_\_\_\_

If retired, RSVP member? Yes No

Have you had any moving violations in the past two (2) years? Yes No

If student, school \_\_\_\_\_ Area of study \_\_\_\_\_

Church/Agency affiliation \_\_\_\_\_

Skills/Experience \_\_\_\_\_

Do you speak Spanish? Yes No Some

Do you read Spanish? Yes No Some

Do you need accommodation for physical challenges? Yes No

When are you available to volunteer? (days & times) 8-week commitment preferred

\_\_\_\_\_

Please give names and daytime telephone numbers for two references who **are not** family members:

1) \_\_\_\_\_

2) \_\_\_\_\_

Please check all jobs that interest you—more than one is fine!

**Education**    *8-week commitment preferred*

\_\_\_\_\_ English as a Second Language    am / pm

\_\_\_\_\_ Spanish Literacy Class

\_\_\_\_\_ Computer Classes

\_\_\_\_\_ Child care for am / pm

**Outreach**    *(Spanish Fluency preferred)*

\_\_\_\_\_ Community Ambassadors

\_\_\_\_\_ Volunteer Coordinator

**Fundraisers**

\_\_\_\_\_ Special Events

\_\_\_\_\_ Letter writing

**Administrative Support**

\_\_\_\_\_ Reception (answering phones)  
(Spanish fluency preferred)  
\_\_\_\_\_ AM    \_\_\_\_\_ PM

\_\_\_\_\_ Word processing, database, spreadsheets

\_\_\_\_\_ Data Entry

**Transportation**

\_\_\_\_\_ Driver for Legal-Aid Assistance  
*(a.m. opportunities abundant)*

\_\_\_\_\_ Driver for Education Assistance  
off-premises

\_\_\_\_\_ Driver for medical assistance

\_\_\_\_\_ Driver for shopping assistance  
*(flexible schedule)*

**Job Readiness**

\_\_\_\_\_ GED Test Preparation in English or  
Spanish

\_\_\_\_\_ Speaker on Job Search / Work Skills

**Facility Support**    *(2-4 hrs. / month)*

\_\_\_\_\_ Routine Property Maintenance

\_\_\_\_\_ Grounds-keeping

\_\_\_\_\_ Cleaning

**Computer Support**

\_\_\_\_\_ Technical Support

\_\_\_\_\_ Staff training

\_\_\_\_\_ Facebook Page Management

Mail to: Sister Zita Telkamp, CDP  
Program Director  
La Posada Providencia  
1610 Marydale Road  
San Benito, TX 78586

Or fax to: (956) 399-2898