

La Posada Providencia
Volunteer Job Description
Grounds/Maintenance Volunteer

Job Summary: The Grounds/Maintenance Volunteer supports the Program Director in the areas of ecological development and land and buildings maintenance for the shelter property. He/she teaches, supervises, and works collaboratively with clients in the routine care of La Posada Providencia's property. The Grounds/Maintenance volunteer reports directly to the Program Director.

Duties and Responsibilities:

1. The volunteer trains, supervises, and evaluates clients in the care and use of outdoor equipment: lawn mowers (self-propelled and riding lawn mowers), weed eaters, chain saw, etc.
2. Works with clients in caring for the property in general and, in particular, ecological development: mowing, tree trimming, planting and care of trees and shrubs.
3. Oversees maintenance of buildings and equipment.
4. Assists with transporting clients to appointments.
5. Willing to assist where needed.

Qualifications:

1. An ardent desire to make a positive difference in someone's future.
2. Sensitivity to the culture of the person being tutored and an openness to learning about the person and his/her culture.
3. Previous experience with land and buildings maintenance is preferred.
4. Bilingual in English and Spanish is most beneficial.
5. Commitment to and ability to keep a regular schedule.
6. Personal references and agreement to a background check if requested.
7. Excellent vehicle driver record.